



**Ursuline**  
High School  
WIMBLEDON

Voluntary Aided 11-18 Roman Catholic School for Girls  
Headteacher: Ms Julia Waters BSc (Hons) MA

14 December 2018

Dear Parent / Carer

### **Year 10 UHS Fest Trip – Berlin**

The History and German Department are excited to offer a four day historical and cultural trip to Berlin. The trip aims to further an understanding of German culture and history. The trip is organised through the company NST. The trip is being booked through NST Travel, the UK's leading educational travel company for schools with more than 50 years' experience. They work closely with us during the whole tour planning process to ensure that your child will get the very best learning experience whilst away.

Here are the key details about the planned trip:

- 4 days and 3 nights
- Departs on 15 July 2019
- Returns on 18 July 2019

The total cost of the trip is £584 per pupil which includes:

- Return executive coach travel
- Return flights
- Visit to Berlin Dungeon
- Visit to Checkpoint Charlie
- Visit to DDR Museum
- Visit to Stasi Prison
- Bowling
- Coach Excursion to Sachsenhausen, Olympic Stadium
- Wannsee Accommodation - (A & O Berlin Mitte) Half Board

We very much hope that this will be a rewarding and enjoyable experience for the girls and would encourage their participation.

We have places for 30 students on this trip. Places will therefore be allocated on a first come first served basis.

Crescent Road  
Wimbledon  
London SW20 8HA

Tel: 020 8255 2688  
Fax: 020 8255 2687  
Visitors' Entrance: **The Downs**

Website: [www.ursulinehigh.merton.sch.uk](http://www.ursulinehigh.merton.sch.uk)  
Email: [enquiries@ursulinehigh.merton.sch.uk](mailto:enquiries@ursulinehigh.merton.sch.uk)  
Twitter: @UrsulineHighSch



### **How to secure a place on the trip:**

To ensure that your daughter is guaranteed a place on this trip, please pay £150 deposit online.

**ParentPay will go live for deposit payments on Wednesday 19<sup>th</sup> December 2018 at 7.00pm.**

Places are allocated on a first come first served basis so I recommend you access ParentPay as soon as possible after it goes live to avoid disappointment. You are required to pay for this trip via your ParentPay account. Once you have secured a place by paying your deposit online please complete the attached reply slip and return, via your daughter, to *Mr Satterthwaite in the Humanities Office*.

If you have forgotten your ParentPay login, please visit their website ([www.parentpay.com](http://www.parentpay.com)) and click on "Forgotten password" in the account login section. Should this cause you any difficulty, please contact Salvina Barcellona [salvina.barcellona@ursulinehigh.merton.sch.uk](mailto:salvina.barcellona@ursulinehigh.merton.sch.uk) in the Finance Office who will be able to assist you with this. Please note that this is a voluntary trip. Therefore, if insufficient funds are raised then the trip may have to be cancelled.

The remainder of the outstanding balance will be requested on the following dates;

- Second Payment £125 Monday 4<sup>th</sup> March
- Remaining Balance- paid by 29<sup>th</sup> April 2019

This trip is dependent on receiving enough funds to cover the trip cost and may be subject to change depending on uptake.

### **Important notice**

Students MUST have their own current passport and EHIC medical insurance card. Non EU passport holders must see Mr Satterthwaite with their passports before signing up for the trip.

Yours sincerely

Luke Satterthwaite  
(KS3 History co-ordinator)

**Reply slip for:**

**Year 10 UHS Fest Trip – Berlin 15th – 18<sup>th</sup> July 2019**

I have paid the £150 deposit using my ParentPay account. I understand that if my daughter is unable to attend and a replacement is not found, then this deposit along with any further payments cannot be refunded.

Name of Daughter \_\_\_\_\_ Form class: \_\_\_\_\_

Parent contact name: \_\_\_\_\_

Parent contact email: \_\_\_\_\_

Contact number(s): \_\_\_\_\_

Country current passport is issued by: \_\_\_\_\_

Expiry date of current passport: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Return this slip to Mr Satterthwaite in Humanities Office*

