

URSULINE HIGH SCHOOL
HEAD OF ENGLISH
PERSON SPECIFICATION

All applications will be short listed according to the criteria set out below.

You must complete the Catholic Education Service application form.

On your supporting statement please:

- Write a section for each of the main headings
- Illustrate your points by describing an example/examples of your work
- In each example show how your skills, abilities and understanding contributed to the outcome

Experience

- Qualified teacher status
- Successful leadership and teaching experience across the ability and age range of a secondary school

Leadership

- Ability to express a clear vision for English
- Ability to raise standards
- Motivating and enabling others
- Pursuing policies through to implementation
- Developing and evaluating procedures, which promote high standards of energy, resilience, achievement and creativity
- Successful leadership of at least one Key Stage

Skills in the management of people

- Work collaboratively with staff
- Ability to develop a collaborative team

- Negotiating, delegating consulting and co-ordinating the efforts of others
- Sensitivity, enthusiasm and energy in building consensus and resolving conflict
- Identifying opportunities
- Making judgments and taking decision

An awareness of quality in education provision

- A thorough knowledge of the English curriculum
- Experience using ICT to raise educational standards
- Identifying strengths and areas for development in teaching and learning through lesson observation
- Experience of curriculum planning assessment and development
- Identifying and meeting the needs of students of differing ability levels
- Commitment to high levels of student development

An understanding of educational issues

- Keeping up-to-date with educational issues
- Understanding of student performance data and its use in target setting
- Commitment to own CPD and that of staff
- Commitment to Safeguarding

Effective communication, both orally and in writing with staff at all levels, students, parents, governors and outside agencies.

Commitment to equal opportunities in principle and practice

Commitment to the Catholic ethos