

Please note grades can go down as well as up, so think carefully before applying for an appeal

If you believe you meet one of the criteria for an appeal set out in the appeals letter. You will first need to complete the stage 1 appeal set out below

**Stage 1 Review:** Your grade will be checked for any administrative or procedural errors. Please refer to the appeals letter outlining the 4 basis for appeal, and make your submission in relation to 1 or more of these grounds. [click here for stage 1 appeal form](#)

**Deadline: 9am on 16<sup>th</sup> August for a priority review (A Level only) & 9am on 3<sup>rd</sup> September for non-priority review.**

No errors have been identified by the school. You will receive confirmation of this decision in writing.

If you are still unhappy with your grade.

Make an appeal to the awarding body

**Stage 2 Appeal:** You can only make an appeal per subject but you can appeal on more than reason. You must however have requested and received the outcome of a Stage 1 Centre Review before a submission of a Stage 2 appeal. The grounds on which you can submit an appeal are:

- Administrative error by the awarding exam board
- Procedural issue at the centre
- Unreasonable exercise of academic judgement

[Click here for Stage 2 appeal form](#)

**Deadline: 9am on 19<sup>th</sup> August for a priority appeal (A Level only) & 9am 10<sup>th</sup> September for a non-priority appeal.**

There are 2 possible outcomes

Grade change  
**Grades can go down as well as up**

Grade remains unchanged

If you are still unhappy with your grade  
There are 2 choices

Sit an exam in Autumn 2021

Errors have been identified by school

We will revise & resubmitted your grade with rationale & evidence to the exam board(s)

There are 2 possible outcomes

If your appeal is successful  
**Grade change**

If your appeal is unsuccessful  
**No change**

