



URSULINE HIGH SCHOOL WIMBLEDON

Charging & Remissions Policy

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Preliminary

Education should be free of charge if it takes place mainly in school hours. However the school's policy is to make, or permit to be made, charges for the activities defined in this document.

Prohibited Charges

Ursuline High School does not charge for the following:

Admission to the school.

Access to the National Curriculum.

Public Examinations:

- Anything required as part of the syllabus for a prescribed public examination, such as GCSE, BTEC and A-level.

Exceptions:

- Where a student wishes to re-sit an A-level a charge is made.
- Where a parent/carer asks for an examination result to be re-scrutinised, the charges made by the examination board will be passed onto the parent/carer.

The Governors of the Ursuline High School have adopted the charging and remissions policy of the London Borough of Merton as set out below except in respect of charges for materials for Food Technology and other practical subjects where parents/carers wish to own the finished product.

1. Residential Trips

Charges will be made for board and lodging on residential visits connected with educational activities in or out of school hours which are part of the requirement for a public exam or the National Curriculum.

2. Individual Instrumental Music Tuition

The charges prescribed by the London Borough of Merton will be followed.

3. Extra-Curricular Activities out of school time and School Journeys

School journeys will continue to be organised and charged for as optional extras. Other extra-curricular activities out of school hours will be planned and charged for.

4. Materials for Lessons

Charging for 'finished products'

Where parents/carers indicate in advance a desire to own a finished product of work prepared by a student, a charge may be levied to cover the cost of ingredients or materials. This will apply in subjects including, though not limited to, Art, Design Technology and Food Technology.

5. Examinations

Charges will be made for entry to non-prescribed examinations, to examinations for which pupils have not been prepared by the school, for retakes which are not being taught in class, for costs of checking examination results by parental/carer request, and subsequently when pupils have failed to complete examination requirements.

6. Breakages & Fines

If a student is responsible for damage to property or equipment, or for the defacement or loss of a book, the parent/carer may be asked to pay the full cost of any repairs or replacement. To facilitate the recovery of such monies after a student has left the school, a deposit may be required which, if all textbooks and library books are returned in good condition, will be refunded in full.

7. Other Educational Visits and Activities

Voluntary contributions will be requested.

8. Pupil Premium/Disadvantaged Students

Financial support may be given to students for a variety of school activities/resources/educational visits which support the curriculum.

Support is considered on an individual basis.